

Glamorgan-Gwent Archaeological Trust

Forward Strategy

Development

In 2008-2009 the Trust considered how best to manage future development.

Following review and consideration by the Board of Trustees and Senior Staff five key strategic objectives were identified.

For each of the key strategic objective several operational objectives were identified.

Both the key strategic objectives and operational objectives were reviewed through presentations to members, presentations to and discussions with all employees, and shadowing in the latter part of 2008-2009.

The strategy in its final form was approved by the Board of Trustees on 27 March 2009.

Future review and reporting

The strategy and particularly the operational objectives are subject to annual review and may be replaced or expanded over time.

Under each operational area targets will be identified. Annual reporting will review and audit delivery against the agreed operational areas.

Reviews

The strategy was reviewed at a round table discussion following the Annual General Meeting of the Trust in November 2009, and by the Board of Trustees and Senior Staff in March 2010. Arising from these discussions two new operational objectives (2.6 and 3.5) were identified and agreed.

The strategy was further reviewed by the Board of Trustees and Senior Staff in March 2013, arising from these discussions amendments were made to several operational objectives (1.2, 1.3, 2.1, 2.2, 2.3, 2.4, 2.5) and four new objectives (1.4, 2.7, 5.4, 5.5) were agreed.

Strategic Objectives

The identified strategic objectives are:

1. *Fostering Public Understanding*
2. *Improve Access and Engagement*
3. *Discovery and Research*
4. *Developing the Trust*
5. *Archive Care & Deposition*

Operational Objectives

The operational objectives are grouped under the five strategic objective headings.

1. Fostering Public Understanding

- 1.1 Promote the role and assets of the Trust
- 1.2 Raise awareness of the Historic Environment through advocacy and other measures
- 1.3 Develop and maintain communication channels
- 1.4 Disseminate information about the Welsh Historic Environment

2. Improve Access and Engagement

- 2.1 Facilitate access to Historic Environment Record data
- 2.2 Promote and provide pathways to Historic Environment information
- 2.3 Deliver and expand Community Archaeology works
- 2.4 Deliver and expand training and placement opportunities
- 2.5 Deliver and expand lifelong learning opportunities
- 2.6 Increase Welsh Language Use
- 2.7 Encourage, support, and manage volunteering

3. Discovery and Research

- 3.1 Carry out regional wide monument, historic landscape and other surveys
- 3.2 Undertake investigation and recording works in response to land use change
- 3.3 Undertake post-excavation assessment and analysis and publish results
- 3.4 Encourage, support and assist investigation and research into the historic environment in Southeast Wales
- 3.5 Undertake investigation and recording works in response to climate change and disseminate results

4. Developing the Trust

- 4.1 Improve human resource capability through recruitment and training
- 4.2 Improve Trust standing and recognition through professional networking and accreditation
- 4.3 Improve operational capacity

5. Archive Care & Deposition

- 5.1 Improve storage and housing facilities for the GGAT HER Charitable Trust
- 5.2 Effect transfers of temporarily held material to recipient organisations in line with deposition policy
- 5.3 Digitise retained data to improve standards
- 5.4 Ensure effective management of temporarily held project archives
- 5.5 Support development of national standards for Welsh archaeological archives