

ARFORDIR – Coastal Heritage Site Recording Form

SITE DETAILS		
This information will be used to distinguish the site from others		
Site Name.	PRN/ID Number:	
LOCATION OF THE SITE		
Mark the site location on an OS map, if possible attach a photocopy of the location to this form. Record the National Grid Reference.		
National Grid Reference (NGR)		NGR taken from map? <input type="checkbox"/> GPS? <input type="checkbox"/>
Use the centre of the site area if possible, otherwise note where the grid reference has been taken from:		
Approximate Distance to coast edge:		
SITE DESCRIPTION		
The description will help to identify the site type, function and date		
Full description <i>(including approximate size of site area if possible)</i>		
continue over if necessary		
Form: <i>(please use HER standard terms)</i>		
Estimated period: <i>(if possible)</i>		
SITE CONDITION		
This information will help to assess the condition of the site and threats to its survival		
Condition: <i>(please use HER standard terms)</i>		
Condition description: <i>(including extent of survival, damage)</i>		
Any threats to site? <i>(please select HER standard terms and include descriptions)</i>		
YOUR RECORDS		
This will help to cross reference to other records and to things that you have found		
Have you taken photos? Produced any other drawings?		
Any Finds?	Pottery/Animal bone/Human bone/Wood/Metal/Bricks or tiles/Stonework/Flint /Glass/Shell/Other	
FIELDWORK INFORMATION This will remind you and others about the actual survey		
Group name	Form recorded by	Survey date

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SKETCH LOCATION DRAWING: a drawing showing the location of the site in relation to other features, (with distances), the location of the coast edge (if relevant) and the approximate position of north (usually north is at the top of the drawing).

DETAILED SKETCH PLAN / SECTION: a more detailed drawing showing the principal elements of the site, either in plan, section, or both. Show the dimensions of features and the approximate position of north.

**Please return forms to:
ARFORDIR, Glamorgan-Gwent Archaeological Trust, Heathfield House, Swansea
SA1 6EL**