



Site	[Site]	DAR No	[DAR]
Project Type	[Type]	PI. No.	[PI. App. No.]
LPA	[LPA]	App.	[App. No.]
Contractor	[Contractor]	Report No.	[Report No.]
Report Date	[Date]		

		N/A	Yes	No
1	Was sufficient documentary research undertaken to place the report's results in their historic context?		<input type="checkbox"/>	<input type="checkbox"/>
2	Does the report provide sufficient discussion of the results in reference to current knowledge and research objectives?		<input type="checkbox"/>	<input type="checkbox"/>
3	Does the report's summary match the results of the work and does it contain sufficient information for the HER?		<input type="checkbox"/>	<input type="checkbox"/>
4	Does the report contain and HER Enquiry number?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5	Does the report have an understandable structure?		<input type="checkbox"/>	<input type="checkbox"/>
6	Does the report provide an adequate site description and location map?		<input type="checkbox"/>	<input type="checkbox"/>
7	Does the report contain an accurate NGR or other grid reference?		<input type="checkbox"/>	<input type="checkbox"/>
8	Does the report contain a plan showing the position of the excavated trenches/areas?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9	For all significant archaeological features, are there: a) Plans b) Sections/elevations c) Photographs	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
10	Do all maps, plans and sections/elevations in the report include a scale?		<input type="checkbox"/>	<input type="checkbox"/>
11	Are the locations of all drawn sections in the report marked on the corresponding plans?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12	Does the report contain a sufficient number of appropriate photographs that include scales?		<input type="checkbox"/>	<input type="checkbox"/>
13	Is there a summary report on the artefactual and environmental assemblage?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14	Is there an assessment of the assemblage's potential for further study?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15	Does the report provide a context list?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16	Does the report provide a catalogue of all finds by context?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17	Were any environmental or technological samples taken?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Registered in Wales
No.1276976

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Registered charity
No.505609



18	Have all samples been assessed in order to determine their significance and value for further investigation?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19	Have details of the project archive and the location for its deposition been specified?		<input type="checkbox"/>	<input type="checkbox"/>
20	Does the report specify where and with whom any retained finds will be deposited?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21	Does the report conform to the approved WSI/Project Design?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22	Is the Report acceptable?		<input type="checkbox"/>	<input type="checkbox"/>

If the report is unacceptable:

What is required for the report to reach an acceptable standard?

[Comments]

Monitor's Name

Monitor's Position

Monitor's Signature

Date
